

# REPORT FORM

## EASY PROGRAM COMPLIANCE CHECK

Coding: 1000-180-1900-JJA Program: EASY (Eliminating Alcohol Sales to Youth)  
Function: 000064

<b>Agency/Department</b> Law Enforcement Agency  <b>Address</b> 3888 W 5400 South <span style="border: 1px solid black; border-radius: 50%; padding: 2px 5px; margin-left: 10px;">1</span>					<b>Date &amp; Time of Check</b>  <div style="border: 1px solid black; border-radius: 50%; width: 40px; height: 40px; margin: 0 auto; display: flex; align-items: center; justify-content: center;">2</div>		
<b>City/State/Zip</b> Salt Lake City, UT 84118					<b>Type of Off-Premise Outlet (check one)</b>  <div style="display: flex; align-items: center;"> <div style="border: 1px solid black; border-radius: 50%; padding: 2px 5px; margin-right: 5px;">4</div> <div> <b>Convenience Gas Station Mart</b>  <div style="border: 1px solid black; width: 100px; height: 30px; margin-top: 5px; text-align: center; line-height: 30px;">X</div> </div> </div> <div style="margin-top: 10px;"> <b>Supermarket/Grocery</b>  <div style="border: 1px solid black; width: 100px; height: 30px; margin-top: 5px;"></div> </div> <div style="margin-top: 10px;"> <b>Drug Store</b>  <div style="border: 1px solid black; width: 100px; height: 30px; margin-top: 5px;"></div> </div> <div style="margin-top: 10px;"> <b>Liquor Store</b>  <div style="border: 1px solid black; width: 100px; height: 30px; margin-top: 5px;"></div> </div>		
<b>Off-Premise Retail Outlet</b> Quick Mart  <b>Address</b> 100 N 200 South <span style="border: 1px solid black; border-radius: 50%; padding: 2px 5px; margin-left: 10px;">3</span>							
<b>City/State/Zip</b> Salt Lake City, UT 84000							
<b>Officer's Name</b>  J. Doe <span style="border: 1px solid black; border-radius: 50%; padding: 2px 5px; margin-left: 10px;">5</span>			<b>Case/Report # (If sale occurs)</b>  <div style="border: 1px solid black; border-radius: 50%; width: 40px; height: 40px; margin: 0 auto; display: flex; align-items: center; justify-content: center;">6</div>				
<b>Sale Information</b>		YES	NO	<b>Training &amp; ID Information</b>		YES	NO
Was purchase successful? <span style="border: 1px solid black; border-radius: 50%; padding: 2px 5px; margin-left: 10px;">7</span>		X		The following must also be checked if a sale occurs			
Did sales clerk ask for ID? <span style="border: 1px solid black; border-radius: 50%; padding: 2px 5px; margin-left: 10px;">X</span>				Has clerk completed mandatory training?*			
Was sales clerk wearing ID? <span style="border: 1px solid black; border-radius: 50%; padding: 2px 5px; margin-left: 10px;">X</span>				Did store have master list of employee ID #s? <span style="border: 1px solid black; border-radius: 50%; padding: 2px 5px; margin-left: 10px;">9</span>			
<b>CUB/Cadet Information</b>		Male	Female	Did store have master list of employee training completion?			
# of buyers <span style="border: 1px solid black; border-radius: 50%; padding: 2px 5px; margin-left: 10px;">8</span>		2		Age(s) <span style="border: 1px solid black; border-radius: 50%; padding: 2px 5px; margin-left: 10px;">8</span>		18, 19	
Action Taken (check one)		Citation		Warning		Positive Letter	
				X		Warning Letter <span style="border: 1px solid black; border-radius: 50%; padding: 2px 5px; margin-left: 10px;">10</span>	
						Other	

All information on this form will be entered into the compliance check tracking database. This will be used to generate reports for local law enforcement agencies as well as for the legislature.

1. Enter name & address of agency conducting the compliance check.
2. Enter date & time compliance check was performed.
3. Enter name & address of retail outlet being checked (used to track violation history.)
4. Check type of retail outlet
5. Enter name of officer reporting check
6. Enter your agency case or report number if a sale occurs. UHSO will use this to follow up with local licensing bureaus and city and county attorneys to track administrative penalties.
7. Enter general sale information
8. Enter information about buyer(s).
9. Answer these questions if a sale occurs. They pertain to the training and education requirements that are another part of the EASY Program. The statute dictates that these records be available for "immediate inspection" by the investigating officer.
10. Check type of follow-up action taken, if applicable.